

**EDMORE VILLAGE COUNCIL
REGULAR SESSION PUBLIC HEARING
UNAPPROVED JOURNAL OF MINUTES
January 10, 2022**

1. **CALL TO ORDER:** The regular session public hearing of the Village of Edmore Council was called to order on Monday, January 10, 2022, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr**. Also present: **Deputy Tanis** – Montcalm County Sheriff’s Dept., **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** **Guild** moved to approve the agenda. Seconded by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
President Burr closed the Regular Session at 7:02 p.m. and opened the Public Hearing
5. **PUBLIC HEARING: ZONING ORDINANCE AMENDMENTS**
 - A. **PUBLIC COMMENTS:** None.
 - B. **COUNCIL COMMENTS:** None.
 - C. **ADJOURNMENT OF PUBLIC HEARING**

President Burr closed the Public Hearing and re-opened the Regular Session at 7:03 p.m.

6. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
7. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Tanis** reported. Highlights- December 15th, a fraud report was filed. A man in the 200 block of West Main Street indicated he received a call from an individual purporting to be with Priority Health regarding a home visit. The man gave personal information and was now concerned that his identity will be compromised. At this time, there are no suspects, and the man has not sustained any loss. December 30th, a vehicle was reported stolen in the 500 block of West Gilson Street. The 24-year-old woman who lives there indicated she and her boyfriend, a 20-year-old male, broke and he was moving out. The woman allowed him to use her 2006 Chevrolet Equinox to move his belongings, but he will not return the vehicle. The woman called again later in the day stating her ex-boyfriend also took items from the home that did not belong to him. And interview of the suspect is still pending. Deputy Tanis began his term in Edmore on January 1, 2022.
 - B. **FINANCE:** **Burr** reported for Tracy. Been focused on preparing the budget. Have contacted two new vendors regarding online and in person credit card payments as the previous vendor has not responded to our repeated requests for an update on the implementation. Once we have the second quote, we will move forward with getting credit card payments up and running. The software and equipment that we have previously purchased is still needed for use with these new vendors. Shirley came in after the last meeting to do the books for December since I was unable to have them prepared in advance of the December meeting due to my medical leave.
 - C. **DDA:** **Lakamper** reported. The last meeting was December 15th, 2021. Topics included projects for next year. Talked a lot about focusing on downtown, and business outreach. There are some new businesses downtown who weren’t fully acquainted with the DDA. Lakamper has been in contact with them and working on making sure everyone is

communicating with each other on projects. DDA would like to do an invite to the businesses to the next DDA meeting or event, hopefully within the next month or so. Projects that have been discussed are downtown tree replacement, planter boxes for the downtown in lieu of or in addition to the trees, a mural downtown depicting historical elements of Edmore, upgrading downtown banners and brackets, and trail signage to promote business downtown. The next DDA meeting is February 16, 2022.

- D. **DPW: Burr** reported for Andy. We had 1 full burial and 1 cremains at the cemetery. We ran the leaf vac one last time in December to clean up the Cemetery and Park. Put all the seasonal equipment away and have been servicing those pieces of equipment. Prepped and serviced the plowing equipment for winter. Serviced and cleaned the lift stations. Worked on identifying projects for the budget.
 - E. **MANAGERS: Lakamper** reported. **CODE ENFORCEMENT:** An instance of illegal housing in a garage has been observed and investigated. The owner has been noticed. Should this continue, we will pursue penalty in accordance with the Zoning Ordinance. Cars regularly parked in the street during snow events have been warned that they need to move for plowing. The Edmore Deputy has been informed of our no parking ordinance and will be looking to enforce it during snow events. **Burr** asked Lakamper to check on vehicle parked very near to the street on 10th Street. **PERSONNEL COMMITTEE:** Met in December to discuss performance reviews and raises. **POLICE:** Deputy Dylan Tanis has been the Edmore Deputy since January 1, 2022. Deputy Tanis is coming to Edmore from road patrol. Deputy Lyster passed on information to Deputy Tanis of any ongoing in the Village to his knowledge. Hoping to keep the same excellent communication with Deputy Tanis as we have had with Deputy Lyster. **PARK EQUIPMENT:** Still have not received the rest of the equipment from the December shipment, and they are still working on replacing the stuff that was damaged. The most recent update from Playworld was on January 3, 2022, with the message that they are still waiting. **PLANNING COMMISSION:** Held a meeting on Friday, January 7, 2022, to consider recommendations for a rezoning request. The committee voted to recommend all the ordinance changes for tonight's Village council meeting. **UTILITY COMMITTEE:** Meeting will be held Thursday, January 13, 2022, to discuss water rates for the upcoming year. **WELL 6 REBUILD:** Well 6 had been brought back online and we had a positive Bac-T test. The well was immediately shut down and EGLE was consulted for guidance. We were instructed to send in 2 new samples for testing. Both came back negative. We were able to turn it back on and use the well on its regular rotation. With this completed, both of our main wells have been fully overhauled in the last two years.
 - F. **PRESIDENTS: Gloria Burr:** None. Happy New Year. Hopefully 2022 will be a better year.
8. **TREASURER'S REPORT: Shirley Drain**
- A. **TREASURER'S REPORT & COMMENTS: Drain:** Books are closed and balanced for November and December 2021. Cash balances look wonderful. With both wells being done, our Water Fund looks good. All ELF loans are paid except MAKs who is overdue since November 2021. Brown's payments have not begun yet.
 - B. **APPROVAL OF PAYMENT OF BILLS: Moore** moved to pay the bills. Seconded by **Green**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**
9. **COMMITTEE REPORTS:** Personnel Committee met. Needs to have one more meeting before making any decisions.
10. **APPROVAL OF MINUTES:**

- A. REGULAR COUNCIL MEETING December 13, 2021: Rasmussen** moved to approve the minutes. Supported by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

11. NEW BUSINESS

- A. AMEND ZONING ORDINANCE SECTION 9.02 OF THE ZONING ORDINANCE TO INCLUDE "OFFICES; PROFESSIONAL AND BUSINESS:** **Green** asked why veterinary clinics were excluded. **Drain** commented that it was talked about by the Planning Commission and was decided that if a veterinary clinic wants to come to Edmore, then it can be brought to the board for approval. It is just not included in this zoning change. **Lakamper** stated Great Lakes Medical Associates has requested to add on an urgent care to their facility which is what prompted the addition of medical clinics to the zoning ordinance. Motion by **Colburn** to amend zoning ordinance section 9.02 of the zoning ordinance to include "Offices; Professional and Business (may include display and/or retail, wholesale of goods, and medical clinics except veterinary clinics) in the existing B2 district. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**
- B. AMEND THE ZONING ORDINANCE B2 ZONING DISTRICT TO INCLUDE 300 W. MAIN ST., PARCEL NUMBER 041-210-013-01; 208 W. MAIN, PARCEL NUMBER 041-210-005-10; AND 500 W. HOME STREET, PARCEL NUMBER 041-210-013-10:** **Lakamper** received a rezoning request for the old Chamber Field. The applicant wishes to purchase the parcel for possible future intention of building storage units and would like it rezoned before he purchases the property. The Planning Commission added the other two parcels into the rezoning. **Lakamper** explained spot zoning. At the public hearing a couple neighboring residents were present and none of them voiced any concerns. **Colburn** asked the boundaries of B2 in that area. **Guild** asked about the storm drains running through the property. **Lakamper** presented a map of the property showing the drains proximity. Need to find out if the Village has an easement and what it consists of. **Drain** commented that when the property was originally sold to the Chamber of Commerce the drain system and easement should have been addressed then and to her knowledge it was not. **Colburn** asked if there was a way to create a district allowing only certain things in it. Can you change it in B2 or if it needs to be a new district? Some discussion took place and **Lakamper** explained how some of the rezoning works. Motion by **Guild** to table for further review to find out Village rights across properties 041-210-013-01, 041-210-005-10, and 041-210-013-10. Seconded by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**
- C. DRAFT BUDGET DISCUSSION:** **Lakamper** asked if the board had any questions that needed addressed before the workshop. He stated that we do not have the numbers from the DDA yet for Revenue. **Lakamper** explained about the retention pond on Charlotte Street. More discussion on budget will be held at the budget workshop.
- D. SETTING BUDGET WORKSHOP:** **Green** moved to hold budget workshop on January 24, 2022, at 7 p.m. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0 ROLL**
- E. SETTING MEETING DATES FOR FY 2022-2023:** Motion by **Guild** to accept council meeting dates for FY 2022-2023. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**

12. PUBLIC COMMENTS: None.

13. COUNCIL COMMENTS: **Green** updated the Council on the Hometown Heroes project.

14. ADJOURNMENT: Motion by **Moore** to adjourn. Supported by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

President Burr adjourned the meeting at 8:06 p.m.

Village President

Approved for Publication

NEXT MEETING: February 14, 2022

Village Clerk