

**EDMORE VILLAGE COUNCIL  
REGULAR MEETING  
UNAPPROVED JOURNAL OF MINUTES  
May 09, 2022**

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, May 09, 2022, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr**. Also present: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** **Moore** moved to approve the agenda with removal of 6. PUBLIC HEARING a. b. c., and addition of 11.d. SET VILLAGE 2022 MILLAGE. Seconded by **Rasmussen**.  
**VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
5. **PUBLIC COMMENTS:** None.
6. **REMOVED**
7. **DEPARTMENTAL REPORTS:**
  - A. **POLICE: Deputy Tanis (absent):** Total Investigations 23, Total Arrests 7. Traffic Stops 48, Citations Issued 8, Verbal Warnings Issued 41. **Lakamper** reported highlights included on April 27<sup>th</sup>; an assault was reported in the 500 block of East Main Street. Both parties left the scene immediately after the assault. The victim a 24-year-old Edmore woman, reported that her boyfriend became upset with her while at the business for the way their children were acting. The victim’s boyfriend, a 22-year-old Edmore man, then punched her in the face. The boyfriend was located and arrested. He is currently out on bond. Also, the Sheriff’s Office was finally able to lift all COVID related restrictions regarding lodging offenders in the jail. A request was made by the Friend of the Court office to help raise awareness regarding those not paying their required support. A “warrant sweep” was conducted throughout the County. Three of the arrests represented on this report were for failure to pay child support. The Village also had a report and there was immediate response from the Sheriff’s Office.
  - B. **FINANCE: Burr** reported for **Tracy**. Have completed getting all materials to the auditors. Have received a draft report of the audit which will be reviewed and discussed with Justin and Shirley. Have completed our quarterly reports.
  - C. **DDA: Lakamper** reported The DDA held a meeting on April 27<sup>th</sup> and made the following decisions: The DDA agreed to a lease with the Edmore Arts Council to allow them to rent the entire basement of the Edmore Marketplace for a total of \$500 per month. They will continue to have access to common areas for use when the building is not otherwise being used or rented. The DDA agreed to make a request to the County for ARPA funds to install egress on the first and second floor of the Edmore Marketplace on the west side of the building. There was conversation about the trees in the downtown area. The board agreed that they would like to have the current trees removed and replaced with a combination of new trees and large planter boxes. The general concept would be to replace some of the trees entirely with planter boxes with flowers. The decision was made to seek contractors and quotes to conduct this work this summer. Once a design is in place it will be brought to the Council for approval. The upcoming DDA schedule is as follows: May 25, 2022 @ noon, June 29, 2022 @ noon, July 27, 2022 @ noon, August 24, 2022 @ noon, September 28, 2022 @ noon.

- D. DPW:** Burr reported for Andy. We had 1 full burial and 2 cremains burials at the cemetery. We have spent most of our time this month cleaning the cemetery. Bathrooms have been cleaned and opened. We completed a sanitary survey (inspection) for EGLE, which we passed with positive remarks from our rep. We purchased our new vac truck and have been servicing it to get it ready. We have the new hometown hero banners and will be installing them in the coming weeks. **Green** reported that the total sold was 36 flags for Edmore and 11 flags for Vestaburg. They are going to put in a second banner order. Discussion took place on the placement of the new banners, and it was reported that downtown will have a combined hang of the American flag and the Hometown Hero flag.
- E. MANAGER: Justin Lakamper:** **Lakamper** reported on the following: ARPA – Our annual reporting to the Federal Treasury regarding these funds was successfully submitted this month. CODE ENFORCEMENT – After cleanup I have been out hanging tags and having Deputy Tanis follow up with certain individuals. I am having new tags made that will have direct passage from ordinances on them so they can officially serve as a notice and not just a warning. CREDIT CARDS – The payment service company is all set to receive payments. The computer at the front desk has stopped working so we are currently waiting for our financial software to be loaded onto the new computer. Once this happens, we will be live for credit card payments. Tentatively June 1<sup>st</sup>. DEVELOPMENTS – The doctors office is still moving forward with plans to build an urgent care center next to their offices on M-46. After voting to sell the Villages stake in the railroad bed in lot 71, the County and Assessor informed me that there is a portion of the railroad bed that was never sold to the Village in the original sale. I have informed the doctor's office that they need to use a title company to sort through the claims on their lot and that we will quit claim any stake that the Village has in that lot. Acquiring the title from the railroad is something that they will need to secure. I will continue to work with them to get this done as quickly as possible. The title company and the railroad are working together to figure it out. GRANTS – On behalf of the Village, I submitted our request to the County for \$35,000 in ARPA funds to cover the cost of the vac truck, which was purchased this month. On behalf of the DDA, I submitted a request to the County for \$75,000 in ARPA funds to install an egress on the first and second floors of the west side of the Edmore Marketplace to make it compliant with the fire code. I have also submitted a request to the Glenn Curtis Foundation for \$6000 to complete the park equipment installation this year that we were unable to do last year. This is for cement, wood chips, and labor. PARK EQUIPMENT – We received a 4<sup>th</sup> shipment of the exofit equipment. Once again it was damaged when received. This has been being sent by a 3<sup>rd</sup> party vendor and the delivery has been messed up 4 times, all packaged in the exact same way the previous shipments were. A full refund has been requested from Midstates Recreation which they have agreed to. There will be a new vendor search for the equipment from other companies, including Miracle Play Systems, a previously used company. SPRING CLEANUP – Spring cleanup was completed without issue again this year. Granger reported that they picked up 19.2 tons. VACATION – I will be attending a family wedding in Germany in August. The ceremony is 2 days before our August meeting date. I suggest either holding the meeting without me or moving the date. Discussion took place and the meeting date will remain the same for the time being until it gets closer to August and a decision will be made at that time according to circumstances.
- F. PRESIDENT: Gloria Burr:** **Burr** reported the Blood Drive scheduled for June 28<sup>th</sup> may be cancelled. Waiting on a return call to confirm cancellation for June and check on August date.

There is also a “Spring into Summer” event being held downtown on Saturday, May 14<sup>th</sup>, with sales and events happening from 3<sup>rd</sup> Street all the way to Randall’s.

8. **TREASURER’S REPORT: Shirley Drain**
  - A. **TREASURER’S REPORT & COMMENTS: Drain** reported the books are closed and balanced for April and all looks good. The cash balances look good. ELF – MAKS is behind, and all others are current.
  - B. **APPROVAL OF PAYMENT OF BILLS:** Motion by **Green** to approve the payment of the bills. Supported by **Guild**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0**
9. **COMMITTEE REPORTS:** None.
10. **APPROVAL OF MINUTES:**
  - A. **REGULAR COUNCIL MEETING APRIL 11, 2022:** Motion by **Colburn** to accept the minutes as written. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**
  - B. **SPECIAL COUNCIL MEETING APRIL 18, 2022: Moore** moved to accept the minutes with correction of “lot 71” not “lot 7”, in the motion under New Business A. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**
11. **NEW BUSINESS**
  - A. **KISA ENTERPRISES MI MUNICIPAL MARIHUANA LICENSE RENEWAL: Lakamper** reported KISA Enterprises (Pinnacle Emporium), was granted municipal Provisioning Center and Marihuana Retailer licenses from the Village Council in May of 2020 and 2021. Each license is valid for one year and must be renewed annually. KISA has informed us that their ownership structure has changed, and they will only be renewing their marihuana retailer license and allowing the medical permit to lapse. There have not been any complaints filed with the Village regarding their business and we have always had quick and positive responses from their team when contacted. Motion by **Guild** to grant KISA Enterprises MI municipal marihuana license renewal for recreational only. Seconded by **Griswold**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. NO: Rasmussen. MOTION PASSED 6-1**
  - B. **AMENDMENT TO ORDINANCE NO. 2020-01:** Discussion ensued among the board whether to eliminate one provisioning center license since KISA Enterprises has chosen not to renew their provisioning center license. If the ordinance is left alone, another company could potentially open a provisioning center only, giving the Village more than two establishments selling marihuana. It was decided not to change anything that could deter a business from coming to Edmore in the future. No change was made to the ordinance.
  - C. **SUMMER ROAD WORK BID AWARD: Lakamper** reported each year we contract with the Montcalm County Road Commission to conduct road work such as chip sealing, crack sealing, and road overlays. This year we were required by MDOT to bid out this work as part of the Category B grant funding we have received this year. After advertising our bid package in three locations for three weeks, the only bid we received was from the Montcalm County Road Commission. **Green** moved to grant the bid to the Montcalm County Road Commission for summer road work. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0**
  - D. **SET VILLAGE 2022 MILLAGE: Drain** reported that discussion on the millage was included during the budget public hearing, and the budget was approved, so it is okay to go ahead and approve the millage. It is the same as last year. Motion by **Guild** to approve the general operating millage at 10.9387 mills, and rubbish at 2.2520 mills. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**

12. **PUBLIC COMMENTS:** None.
13. **COUNCIL COMMENTS:** **Guild** asked for the status on the house on the corner of Forest and Second Street, stating it is dangerous the way it is. **Lakamper** stated he will send a notice to contact as it has been a year since he has heard from the owners. **Guild** asked about the unlicensed vehicles in town. **Lakamper** responded that he has asked our police officer to investigate them and ticket as needed. **Burr** asked for a blight update. **Lakamper** stated that they have started working on it now that it has warmed up. After cleanup there were 4 or 5 notices issued. Going to order new tags to incorporate ordinance violations on them to hopefully speed up the process of getting things taken care of more efficiently. **Burr** asked if the new ordinance for empty downtown buildings has been placed in effect yet. **Lakamper** responded that it was put in effect a week after the last meeting, and we are in the 60-day timeframe now. **Burr** stated that Vicki's Flowers has moved and is now located downtown.
14. **ADJOURNMENT:** Motion by **Griswold** to adjourn. Seconded by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**  
**President Burr** adjourned the meeting at 7:56 p.m.

---

**Village President**

---

**Village Clerk**

**Approved for Publication**

**NEXT MEETING: June 13, 2022**