

**EDMORE VILLAGE COUNCIL  
REGULAR MEETING  
UNAPPROVED JOURNAL OF MINUTES  
November 14, 2022**

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, November 14, 2022, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Moore, Rasmussen, Burr**. Also present: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Tanis** – Montcalm County Sheriff’s Department.
4. **APPROVAL OF THE AGENDA:** **Green** moved to approve the agenda with the change of 10.A. move to 6. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
5. **PUBLIC COMMENTS:** None.
6. **PRESENTATION: VILLAGE ATTORNEY TONY COSTANZO AND SMITH BOVILL, PC:** **Tony Costanzo** reported that he will be retiring December 31, 2022. **Smith Bovill, PC** will be working out of the current office in Alma while taking over the current clients of **Costanzo’s**. **Adam Flory** spoke on his expertise within the **Smith Bovill, PC** practice. His work is primarily municipal.
7. **DEPARTMENTAL REPORTS:**
  - A. **POLICE: Deputy Tanis:** **Deputy Tanis** reported on an arrest he made after stop outside of Edmore led to a pursuit into Sheridan where the suspect was later found and arrest. He was charged with fleeing and eluding, and possession of meth. **Colburn** asked about the vehicles around town. **Deputy Tanis** responded that they are all currently under investigation.
  - B. **FINANCE: Burr** reported for **Tracy**. Worked on budget adjustments. Also been working with Tyler Technologies to reinstall utility billing on the new computer at the front desk.
  - C. **DDA: Lakamper** reported there has not been a meeting since October when meeting with the Village Council. The next DDA meeting will be held on December 19<sup>th</sup> at 7 p.m. The DDA held the decoration competition for Halloween and will be holding the decoration competition for Christmas this year as well. Thank you to **Brown’s** for sponsoring both events for prize money. **Matt Jordan** and **Lakamper** went through downtown and created a map for the proposed tree removal plan in accordance with the suggestions from the Council at the joint meeting held in October 2022. Copies of the map was provided to the Council.
  - D. **DPW: Burr** reported for **Andy**. Spent most of the month working on picking up leaves which is beginning to slow down. The tongue on the leaf vac trailer broke in half. It was able to be repaired and continued vacuuming. **Burr** informed the Council that she asked the DPW to clean up the berries downtown for the November 12<sup>th</sup> shopping weekend.
  - E. **MANAGER: Justin Lakamper:** **Lakamper** reported on the following: **CODE ENFORCEMENT** – **Deputy Tanis** has been contacting and working with owners of unregistered vehicles this month. 139 N 11<sup>th</sup> Street has been cleaned inside and out. Been working with 315 S. Fifth Street to deal with the large piles of rubbish in the front and back yards. They have until next Monday to have the place free and clear of refuse. If not, they will be issued a blight ticket. **DEVELOPMENTS** – All previous development are still moving along. The owners of the old football field are still working on deciding which portions of their property they wish to rezone. They have agreed to sign the easement for our drain. **EVENTS** – A group of local business owners, referred to as Growing Edmore Together (GET), are spearheading the

Christmas in the Village on December 9<sup>th</sup> and 10<sup>th</sup>, 2022. **GRANTS** – Flies and Vandenbrink filed an intent to apply for drinking water revolving loan fund grant. This application included a very broad project description that totaled \$1.4 million. Our DWAM grant from EGLE, which was submitted in the spring of 202, is being reconsidered. **MAIN LIFT STATION** – Jett Pump in Waterford has determined that the parts for the failed main lift station pump, are still under warranty for the pump, but the labor is not. **PARK EQUIPMENT** – The replacement park equipment pieces have been delivered with only one damaged piece out of five pieces. It is being replaced.

F. **PRESIDENT: Gloria Burr: Burr** reported the activities downtown and the expo held on November 12<sup>th</sup> went well. There is a Christmas event currently being planned for downtown.

8. **TREASURER’S REPORT: Shirley Drain**

A. **TREASURER’S REPORT & COMMENTS: Drain** reported the books are closed and balanced for October and all looks good. The cash balances look good. ELF loans – All current.

B. **APPROVAL OF PAYMENT OF BILLS: Moore** moved to approve the payment of the bills. Seconded by **Griswold. ROLL CALL VOTE: YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr. MOTION PASSED 6-0**

9. **COMMITTEE REPORTS: None.**

10. **APPROVAL OF MINUTES:**

A. **REGULAR COUNCIL MEETING OCTOBER 10, 2022:** Motion by **Colburn** to accept the minutes as written. Supported by **Rasmussen. VOICE VOTE: ALL YES: MOTION PASSED 6-0**

B. **COUNCIL AND DDA JOINT WORKSHOP OCTOBER 10, 2022:** Motion by **Rasmussen** to accept the minutes of the joint workshop with the DDA. Supported by **Griswold. VOICE VOTE: ALL YES: MOTION PASSED 6-0**

11. **NEW BUSINESS**

A. **CONSIDERATION OF LOCAL GOVERNMENT RECOMMENDATION RESOLUTION FOR A NEW CLASS C ON-PREMISES LIQUOR LICENSE:** Nate Holmgard owns 526 E. Main. He is in the process of applying for a Class C on-premises liquor license with the State. That process requires the local government to provide a recommendation for the application in the form of a resolution. Motion by **Green** to approve the local government approval resolution to recommend Nate’s Coffee and Donuts LLC’s application for Class C liquor license. Supported by **Moore. ROLL CALL VOTE: YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr. ALL YES: MOTION PASSED 6-0**

B. **CONSIDERATION OF ORDINANCE 2015-1 SALARY FOR APPOINTED AND ELECTED OFFICERS AMENDMENT:** The salary for appointed and elected officials was last set in 2015 at a rate of \$135 per month for the President, Clerk, and Treasurer, and \$90 per month for Trustees. **Burr** suggested reconsidering the rates of pay for all appointed and elected officers since it has been seven years. The Council was given 3 options to choose from as \$200, \$225, and \$250 per month for President, Clerk, and Treasurer, and \$135, \$150, and \$170 per month for Trustees. Discussion took place among the board members on a fair rate of pay. Motion by **Green** to amend ordinance 2015-1 with option 2: \$225 per month for President, Clerk, and Treasurer, and \$150 per month for Trustees. Supported by **Burr. ROLL CALL VOTE: YES: Colburn, Green, Griswold, Rasmussen, Burr. NO: Moore. MOTION PASSED 5-1**

C. **CONSIDERATION OF INCREASING RETAIL LICENSES:** When the marihuana ordinances first passed, the Council agreed to allow two marihuana retailers and one microbusiness, which would have resulted in three locations being open in Edmore. We have two retailers open, and the Council decided to eliminate the microbusiness license, leaving us with two retailers.

We have received requests from two local business owners to reconsider the caps set on both the marihuana retailer and microbusiness licenses. If any changes to these license caps would be considered, it would require amending ordinance number 2020-2. Discussion took place among board members, and all agreed they have heard from multiple people in the village that they do not want any more marihuana businesses in Edmore. No action was taken.

**D. CONSIDERATION OF REAPPOINTMENT OF VILLAGE TREASURER AND VILLAGE CLERK:** The Clerk and Treasurer are appointed by the Council every two years in November. They begin their new term stating November 20<sup>th</sup> of that year. Motion by **Colburn** to reappoint Shirley Drain as Treasurer and Kerri Peterson as Clerk. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0** Oath to be taken after November 20, 2022.

**E. CONSIDERATION OF BUDGET ADJUSTMENTS:** General Fund revenue has increased by an additional \$108, 695 over the original budget. This is mostly due to our personal property tax reimbursement being larger than anticipated and receiving an additional \$50,000 in ARPA money from the County. Our expenditures in the GF have also risen by \$43, 195, which can mostly be attributed to the moving \$35,000 from the GF to the Equipment Fund for the purchase of the Vac Truck and other slight increases across several line items. DDA revenue has also increased \$16,426 due to a \$16,000 increase in building rentals and a \$426 increase in tax revenue. Equipment Fund revenue was also up due to the increased transfer of funds from the General Fund. Some discussion took place. Motion by **Green** to approve the budget adjustments as shown. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr MOTION PASSED 6-0**

12. **PUBLIC COMMENTS:** None.

13. **COUNCIL COMMENTS:** **Griswold** reported there will be a Feeding America from 10 a.m. to 1 p.m., on December 10, 2022, at the Endeavor Center.

14. **ADJOURNMENT:** **Moore** moved to adjourn. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

**President Burr** adjourned the meeting at 8:40 p.m.

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**Village President**

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**Village Clerk**

**Approved for Publication**

**NEXT MEETING: December 12, 2022**