

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
UNAPPROVED JOURNAL OF MINUTES
December 11, 2023**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, December 11, 2023, at 7:00 p.m. by **President Gloria Burr**.
(Burr lost her voice, voted thumbs up or down. Colburn led the meeting)
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Guild, McParland, Moore, Burr**. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Evans** - Montcalm County Sheriff’s Department. At this time a moment of silence was held for late member Jerry Rasmussen who passed away late November. Names for replacements list for January meeting.
4. **APPROVAL OF THE AGENDA: Motion by Moore** to approve the agenda. Seconded by **Colburn**.
VOICE VOTE: ALL YES: MOTION PASSED 6-0.
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** Deputy Evans reported activity included 184.5 Total Hours. Total investigations 44. Total arrests 1. Traffic stops 10. Citations issued 1. Verbal warnings issued 9. Miles of patrol 1609. Notable events included two ordinance violations reported during the month. Both involved loud music complaints. The offender was not identified in the first complaint as the responding officer couldn’t hear any loud music. An offender was identified by the complainant in the second investigation and a warning was given. Two assaults were investigated during the month. Both investigations involved a mother and her son in the 400 block of North First Street. The prosecutor is reviewing the report for consideration of charges.
 - B. **CODE ENFORCEMENT:** Borden reported on vehicles – All locations with vehicle and property violations received a letter noting the violation and the options available to bring the vehicles into compliance with our ordinance. The letters were sent December 1st. Guild asked about the 5th Street property. Borden responded they will have until January 3rd or 4th and if it is not resolved citations will be issued. They will have 10 or 15 days to come into compliance. Borden talks to Keller every week about ordinances and violations. He also stated there may be a possible rooster on 5th Street. Investigation happening.
 - C. **DDA:** No meeting. Meeting set for December 13th.
 - D. **DPW:** Managers report.
 - E. **MANAGERS:** Borden reported on **Committees:** No committees met. Police and Personnel need to meet. **Developments: New Home Construction on S. 2nd Street** - It is framed and the builder states it will be for sale before you know it. This is being built as a spec house. **Ryan’s Equipment**– Submitted a zoning permit request They would like to build one 48’x100’ building for cold storage and add 2-20’x20’ additions to two of their existing buildings. **Code Enforcement: Vehicles** – Mentioned above in 6B. **Blighted properties** – Mentioned above in 6B. **DPW Activities:** Training for our two new employees continues. Andy tries to include them as much as possible in every new situation. Andy will have each staff member ride with him for plowing one at a time. Brush chipping in November. Will start up again in April. Leaves.

Bulk and bag pick up through 12-5-23. Tree, bush, and hedge trimming at the cemetery. Several water shut offs and a few turn ons. Any of our staff are now able and can manage the process independently. Control issues for water levels in the tower. Andy resolved. Replaced two tires on the leaf vac. One snow plowing. Also worked on lights for the tractor for the Christmas parade. **Manager Daily Activities:** Along with daily activities, worked on two marijuana license renewal applications. There was a sewer back up at 220 S. Maple Street. It has been resolved but something needs to be done for some kind of an alert system for that particular drain. Worked on blight enforcement. Had numerous discussions with Chief Keller related to the coverage we receive from the Sheriff's Office. Also spoke with Police Chief/Village Manager Dood in Lakeview regarding county coverage. Vendor communications with contracts for our tax software and for our new sign. Everything is on track with the sign company for install by the end of the year. Also in communication with Granger. The company that has supplied us with motors and helped with lift station repairs is closing its doors at the end of the year. We will use Stanton's recommendation for a contractor the next time the need arises. Been working on CVTRS. The annual reporting required by the state for us to receive our state shared revenue funding. Had several in person meetings with Utility Services (water tower), Clearbrooke Technologies (Lagoon treatment specialists), and F&V to discuss grant funding opportunities. Been having on-going discussions with Tracy and Andy about various pieces of equipment for the DPW. Republic came out and fixed the compactors. We now have a direct contact with Republic and can call when needed.

F. PRESIDENTS: Gloria Burr: Christmas in the Village was very nice.

7. TREASURER'S REPORT: Shirley Drain

- A. TREASURER'S REPORT & COMMENTS: Drain:** Books for November 2023 are closed, reconciled, and balanced with the bank. Cash balances look very good. All ELF loans are current.
- B. APPROVAL OF PAYMENT OF BILLS: Griswold moved to pay the bills. Supported by McParland. ROLL CALL VOTE: YES: Colburn, Griswold, Guild, McParland, Moore, Burr. MOTION PASSED 6-0.**

8. COMMITTEE REPORTS: No committees met.

9. APPROVAL OF MINUTES:

- A. REGULAR COUNCIL MEETING November 13, 2023: Guild moved to accept the November 13, 2023, minutes. Supported by Moore. VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

10. NEW BUSINESS

- A. NEW STANDARD, LLC REQUEST (LICENSE TRANSFER AND OWNERSHIP TRANSFER):** Attorney Craig Aronoff explained the details of the transfer to the board. This is a corporate restructuring/tax restructuring. Same everything will just have a new EIN. Discussion took place on the budget for the fiscal year between Shirley, Carla and Attorney Craig Aronoff. New Standard is willing to pay whatever the board decides for fees. They have already paid \$2000. **Motion by Colburn to accept the application of New Standard LLC. Seconded by Griswold. ROLL CALL VOTE: YES: Colburn, Griswold, Guild, McParland, Moore, Burr. MOTION PASSED: 6-0.**
- B. HBSCru REQUEST (CHANGE FROM MEDICAL GROWER TO RECREATIONAL GROWER):** McParland moved to approve HBSCru request to change from medical grower to recreations grower. **Seconded by Guild. ROLL CALL VOTE: YES: Colburn, Griswold, Guild, McParland, Moore, Burr. MOTION PASSED 6-0.**

- C. GRANGER WASTE SERVICES CONTRACT RENEWAL:** Jami Anderson presented to the board the value of Granger Waste Services. Currently have a 3-year contract. Expires 3/31/24. There would be an increase in cost. We may need to bid out due to the amount of money for the contract.
- D. LAW ENFORCEMENT SERVICES AGREEMENT WITH MCSO:** Some discussion took place. There is a 90-day notice clause in our contract which we have been told dismissal will be accepted if we choose to end our contract with a 30-day notice. If we do not renew we lose all dedicated County coverage. **Motion by Guild to renew the contract with the Montcalm County Sheriff's Office. Supported by McParland. ROLL CALL VOTE: YES: Colburn, Griswold, Guild, McParland, Moore, Burr. MOTION PASSED 6-0**
- E. VILLAGE STAFF CHRISTMAS BONUS AND HOLIDAY PAY DISCUSSION:** Some discussion took place. **Motion by Guild to pay \$225 Christmas bonus to Village employees, with an additional bonus to the two new employees not yet eligible, equivalent to 16 hours for the Christmas and New Years holidays. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Guild, McParland, Moore, Burr. MOTION PASSED 6-0**
11. **PUBLIC COMMENTS:** None.
12. **COUNCIL COMMENTS:** Merry Christmas.
13. **ADJOURNMENT: Motion by Moore to adjourn. Seconded by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
President Burr adjourned the meeting at 8:50 p.m.

Village President

Village Clerk

Approved for Publication

NEXT MEETING: January 9, 2024