

**EDMORE VILLAGE COUNCIL  
BUDGET WORK SESSION  
UNAPPROVED JOURNAL OF MINUTES  
January 23, 2023**

1. **CALL TO ORDER:** The budget work session of the Village of Edmore Council was called to order on Monday, January 23, 2023, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr**. Also present: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Motion by **Rasmussen** to approve the agenda. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **WORK SESSION: DRAFT BUDGET:** Lakamper explained the draft budget for the 2023/2024 fiscal year with the proposed budget included. **General Fund:** We are anticipating a total revenue of \$733,255 and expenditures to total \$568,922, leaving a \$164,333 surplus. Changes are as follows - Revenue: **1.** The two main sources of revenue to the GF come from the two millages levied on residents. One for property tax at a rate of 10.9287 mills, and one for rubbish at a rate of 2.2520 mills. This mean that a home with a taxable value of \$30,000 pays \$328 in property tax and \$66 in rubbish tax for a total tax liability to the Village of \$395. **2.** We project the property tax to generate \$262,000 and the rubbish tax to generate \$55,000 for a total of \$312,000. This makes up 55% of the GF revenue. **3.** Last year we received \$112,000 in excise tax revenue from two marihuana retailers. This year we have budgeted \$110,000 in revenue based off last year’s rates. **Expenditures: 1.** Includes \$10,000 for a new copier. The current copier is 10 years old. **2.** Includes \$2,000 for a new computer for Tracy. Her current computer is 8 years old. **3.** Includes \$8,000 for tree removal I the cemetery. **4.** Includes \$2,000 for mulch in the park. **Major Street:** We are anticipating a total revenue of \$144,300 and expenditures to total \$127,910, leaving a \$16,390 surplus. Changes are as follows – **Revenue:** This fund is financed entirely from Act 51 money from the State. **Expenditures: 1.** Includes \$30,000 for chip sealing this year. **2.** Includes \$6,000 for tree removal. **3.** Includes \$15,000 for sidewalk repair/replacement. **4.** Not included in this is \$19,000 for the Charlotte Street retention pond expansion. The total cost of expanding the retention pond is \$38,000, based on a quote from Bill Wichert. Half of the funds for this project would come from major Streets and half from Local Streets. If we want to move forward with that project, we will need to lower the expenditures from chip sealing and/or sidewalk repair by \$19,000. **Local Street:** We are anticipating a total revenue of \$94,050 and expenditures to total \$93,874, leaving a \$176 surplus. Changes are as follows – **Revenue:** This fund is financed entirely from Act 51 money from the State. **Expenditures: 1.** Includes \$30,303 for chip sealing and crack sealing. **2.** Includes \$6,000 for tree removal. **3.** Includes \$15,000 for sidewalk repair/replacement. **4.** Not included in this is \$19,000 for the Charlotte Street retention pond expansion. If we move forward with that project, we will need to lower the expenditures from chip sealing and/or sidewalk repair by \$19,000. **Edmore Economic Development:** In the EED we are anticipating a total revenue of \$2,564 and expenditures to total \$900, leaving a \$1,664 surplus. **DDA Construction Fund:** In the DDA Fund we are anticipating a total revenue of \$112,387 and expenditures to total \$109,050, leaving a \$3,337 surplus. **Revenue: 1.** All DDA revenue comes for the tax capture from tax incremental

financing which captures revenue from the Village, Home Township, Montcalm County, and Montcalm Community College. **2.** We have continued to budget \$25,000 for rental revenue to be cautious. This past year we brought in \$40,000 in rental revenue. **Expenditures:** Includes \$25,000 in contractual services which is the line item out of which the DDA board can conduct projects which include trail signage, banner upgrades, a downtown mural, additional Christmas lighting, marketing materials, streetscape, and general maintenance of the Marketplace. **Sewer Fund:** In the SF we are anticipating a total revenue of \$290,125 and expenditures to total \$289,565, leaving a \$560 surplus. The SF is in a good position; therefore, we are requesting to not raise the sewer rates this year. Changes are as follows – **Revenue: 1.** As an enterprise fund, the SF is financed from user fees. **2.** The Village Council passed a resolution to automatically increase the sewer rates each year by the CPI of that year. To keep rates the same, we will need to pass a resolution halting the automatic increase. **Expenditures: 1.** Includes \$13,000 for variable frequency drives at the main lift station. We have attempted to have these installed for the last two years, but have had a hard time getting a contractor willing to install them. We now have a quote from Brooks Electric, with them ready to install in the spring. **2.** Includes \$1,800 for miscellaneous repair parts. **Water Fund:** In the WF we are anticipating a total revenue of \$238,825 and expenditures to total \$241,504, leaving a \$7,321 surplus. This is calculated with a 0% increase in water rates. We do not feel that a rate increase this year is necessary. We will be receiving a grant to conduct all the State required DSMI digging this year, and an asset management plan, which will give us a full understanding of needed improvements. We can better assess our revenue needs once this is completed. The Utility Committee agrees with our assessment of the water rates for this year. Changes are as follows: **Revenue: 1.** As an enterprise fund, the WF is financed from user fees. **2.** The Village Council passed a resolution to automatically increase the water rates each year by the CPI of that year. To keep rates the same, we will need to pass a resolution halting the automatic increase. **Expenditures:** We have included \$90,000 for contractual services which will in part cover the following – **1.** SUEZ water tower maintenance contract is \$18,260 next year. **2.** Includes \$7,500 for the rebuilding of fire hydrants. **3.** Includes \$2,000 for miscellaneous fitting and materials for use throughout the year. **4.** This encompasses the cost of all our water testing and our annual permit for the water system. **5.** The remainder will go towards water services line replacement as we find lead or partially replaced galvanized lines for the Lead and Copper Rule compliance. **Heavy Equipment Pool:** In the HEP we are anticipating a total revenue of \$118,000 and expenditures to total \$79,347, leaving a \$38,653 surplus. Changes are as follows – **Revenue: 1.** All revenue comes from equipment rentals from other funds. **2.** We plan to sell the '02 Dodge pickup and the 1-ton Ford pickup with the salter, along with some other outdated DPW items. We have budgeted \$8,000 in revenue from those sales. **Expenditures: 1.** Since this past budget year we have made several larger purchases. We do not plan on any major purchases this year in order to build up our fund balance again. **2.** The only new piece of equipment we are asking for in this budget year is a brush hog. The DPW would use this to cut the tall grass and brush at the sewer ponds. The cost is \$2,600.

7. **PUBLIC COMMENTS:** None.

8. **COUNCIL COMMENTS:** None.

9. **ADJOURNMENT:** Motion by **Moore** to adjourn. Seconded by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

**President Burr** adjourned the meeting at 8:33 p.m.

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**Village President**

**Approved for Publication**

**February 13, 2023**

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**Village Clerk**