

**EDMORE VILLAGE COUNCIL
REGULAR MEETING
UNAPPROVED JOURNAL OF MINUTES
November 11, 2024**

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, November 11, 2024, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Guild, McParland, Moore, Pierce, Burr. Absent – Griswold**. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Coon** – Montcalm County Sheriff’s Department.
4. **APPROVAL OF THE AGENDA:** **McParland moved to approve the agenda with addition of Special Meeting minutes October 25, 2024. Seconded by Colburn. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** **Matt Murray** introduced himself to the board as the new County Commissioner of District 7. He thanked Home Township for showing up at the polls and voting for him. He has been acting as the Commissioner appointed to finish Phil’s term for about a month and half. He has just been elected for the next four years. He is going to try to attend a Village Council meeting at least once a quarter. He will take back any concerns to the Board of Commissioners. He stated they just passed their budget and are working on how they can best utilize their monies for the benefit of the taxpayer. They are currently looking at four different programs. He thinks the County is in the best shape financially than they’ve ever been in. He then thanked the board for allowing him to be there.
6. **DEPARTMENTAL REPORTS:**
 - A. **POLICE: Deputy Coon** reported there were 119 total hours, 39 total investigations, 2 arrests, 0 traffic stops with 0 verbal warnings issued and 0 citations (believes it was a technical error of new system), 65 property inspections, and 7 liquor inspections. Notable activities included on October 31st, an assist with locating a wanted subject led to the arrest of a 51-year-old Edmore man for Violation of the Controlled Substance Act. The Mecosta County Sheriff’s Office wanted the man in connection with crimes they were investigating. The wanted man was spotted in a vehicle and the deputy was able to conduct a traffic stop on that vehicle. The man initially lied about his identity. While being taken into custody, suspected narcotics were found in his pocket. The man is currently in the County Jail.
 - B. **MANAGER: Mark Borden (Code Enforcement, DPW, DDA): Borden** reported on **COMMITTEES:** The Police Committee met with the Police Chief and the Village Manager in Stanton on October 28, 2024. At the meeting, the Chief stated that they do not have the staffing capacity to help only with code enforcement. He offered a proposal for Stanton to provide police coverage here in Edmore which would include code enforcement. The Utility Committee met with Dr. Kinser, Edmore Family Dentistry on November 6, 2024. Due to the office generating “Human Medical Waste” the Health Department has determined that Dr. Kinser/EFD must discharge the waste product into a municipal sewer system. A septic system is allowed but Dr. Kinser would have to re-Plumb all the internal plumbing in his building, and he would have to have a medical waste hauler remove the bodily waste discharge material as needed. Dr. Kinser has two viable options. One is to install a whole new system, independent of the existing lift station and existing sewer piping. This would include a new

mini septic tank and a pump along with a new 2" pipe that would discharge the waste product into our village sewer system at a manhole located about 1600' from the dentist office. The manhole is at the western edge of the village next to M-46. It is on the right-of-way, approximately 150' west of the golf course. The estimated cost for this option is approximately \$25,000. The second option would be for the village to "gift" him the lift station and the sewer line running from the lift station to the manhole mentioned above. The existing sewer system is currently servicing the dentist's office and previously providing sewer service for the hospital and Home Township. The lift station currently has one working pump and a second pump that will work for a short time until it becomes "air locked". If the pump is "air locked" the DPW staff must manually clear the problem to return the pump to working status which can occur as often as once a day. Because of this constant malfunction Andy has taken that pump offline, and the lift station is functioning properly on the one fully functioning pump. We are waiting for bids on a new pump. Once all the details are worked out, we will need official action from the council to transfer our lift station and pipe to Dr. Kinser. At that point, Dr. Kinser will be responsible for the maintenance on the lift station and the sewer line, and he will be responsible for the electric fees to power the lift station pumps.

CODE ENFORCEMENT ACTIONS: Update from Deputy Coon sent on 11-6-24. 219 N Third St – Property owner has been contacted and agreed to remove the vehicle in question in the allotted 30-day timeframe. I will follow up on or around 12-6-24 to make sure his property was compliant. The owner advised he wouldn't need that long. I will close/update once removed. 611 S First St – No contact made. Surveilled the property over the course of 6 days. Multiple vehicles in and out of the residence, mostly staying overnight and gone the next day. It appears to be just a handyman. Only vehicles that were there for longer than a couple days were licensed properly. One vehicle recently parked out front for sale, which according to the ordinance, the Village allows this for up to 30 days. 620 S First St – Brown Chevy truck 2500HD parked behind the house since I came to the Village a month ago. The vehicle was used the other day to move a trailer that was also behind the residence. I followed the vehicle east on E Howard City Edmore Rd and determined it to have proper registration. No violation found. 526 E Gilson St - 30-day follow up with resident is due 11-7-24. To allow the resident full 30 days for compliance, I will check back with him next week. The vehicle remains on the property. Most likely will be issuing a citation. End of Deputy Coon's report. On or about 1031024 a vehicle was dropped off in the Bag Factory parking lot. The vehicle had significant front-end damage and was assumedly towed to the parking lot. No one contacted the village relating to this and on 11-5-24 Borden had Jerry's Towing remove the vehicle. The towing fee will be the responsibility of the vehicle owner. 518 E. Gilson St – The white fence has been taken down in the front yard of this property. There has been no contact from the property owner in the last 30 days. **DDA:** Did not meet. Meeting set for December 3, 2024. Will set meeting dates for 2025 bimonthly/quarterly. **DPW ACTIVITIES:** Bulk leaf removal began in mid-October. On Thursday October 31, 2024, the water service was replaced at 127 S. Second Street. The work was performed by Double K Underground, Six Lakes, with the assistance of our DPW staff. The connection to our water main at this location was made from lead and the pipe running into the house was galvanized. Per EGLE standards, due to the lead and the galvanized piping, we were required to replace the entire water service. Fall clean-up continues at the cemetery. November 5th was the final brush pick up for 2024. Foundations were formed and poured at the cemetery. Forty-nine door tags were created and issued for delinquent utility payments. Note: Due to the rising numbers of door tags, we may need to

decide to charge a fee for clerical/DPW time. DPW incident – We had a back-pack leaf blower get lost. The unit was not running properly so a DPW staff member brought the unit back to the shop from the cemetery. After installing a new spark plug the employee placed the blower in the back of the company truck and returned to the cemetery via Neff and Deaner roads. Upon arriving at the cemetery, the leaf blower was no longer in the back of the truck. Either the tail gate was never closed, or it popped open during the trip. No one has contacted the village in 5 working days to report the missing backpack blower. The cost of a new commercial unit is in the \$700 range. The council told Borden to purchase a new leaf blower.

DWAM/CDSMI: DWAM – Drinking Water Asset Management. The state required municipal water supplies to positively identify 20% of the water service lines in town. Our grant allowed 98 locations to be hydro-excavated out by the shut-off valves near the street or sidewalk. We have identified the material types at all 98 locations. In addition, we have inspected and identified the material type inside the same 98 locations. We only found one water service line that was connected to lead piping. We are getting estimates to replace that water service which is required by the state. EGLE will allow us to use money from the grant to physically identify additional locations in town. We have additional grant money to use because the engineering estimate for the hydro-excavation of 98 locations was over \$80,000 and the lowest bid was \$34,000. Originally EGLE said we couldn't use the extra money for more locations but now they are allowing it. A change order has been signed for the additional work (113 additional locations) and the contractor is scheduled to return in early December 2024. The DPW has marked out the locations.

CDSMI – Complete Distribution System Materials Inventory. The Michigan Safe Drinking Water Act, 1976 PA 399, as amended, requires that water supplies develop and maintain a Complete Distribution System Materials Inventory (CDSMI) and submit the inventory to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) by October 16, 2024. We submitted our final report on October 10th. EGLE has now issued a directive for notifying water customers. Any customer that has a water service where the material has not been identified (via visual inspection or historic records) must be notified that there is a potential for lead material in their water service line. While we know the material for 20% of our water customers, out of an abundance of caution we are sending the EGLE notice to every water customer to make sure no one was inadvertently overlooked with the distribution of the notice.

Lead Connection Water Service Replacement at 127 S. Second Street: On October 31, 2024 the water service was replaced at 127 S. Second Street. The work was performed by Double K Underground, Six Lakes. DPW assisted. The connection to our water main at this location was made from lead and the pipe running into the house was galvanized. Per EGLE standards, because of the lead and the galvanized piping, we were required to replace the entire water service. The contractor removed the lead connection piece and covered the hole with an approved repair clamp used on water main repairs. They then cut a new opening in the main and installed a brass shut-off valve. The new water line was installed via directional drilling. No trenching was necessary to install the new water line. The only excavation necessary was a hydro excavation hole at the water main location where the lead fitting was located. No asphalt had to be removed to install the new water line or to repair the hole created in the water main when they removed the lead convection and covered with the repair clamp.

Sani-Sweep Update from inquiry: County Sweeping: Every spring the county hires Sani-Sweep to sweep M-46 to remove the sand that was placed on M-46 for snow/ice control during the winter. All streets with curbs are swept in the spring, paid for by the county. Sani-Sweep contracted work for the village: Starting in

2015 and continuing every year since then, the village has hired Sani-Sweep to sweep all the curbed streets in town. This work is done right before the Potato Festival every year, once a year. The village budgets every year for Sani-Sweep to sweep the cubed streets in September. This includes M-46. The money for this work is budgeted under contractual services for routine maintenance in both local and major street funds. The state ACT 51 money we get for street maintenance pays for Sani-Sweep's service every year. DPW street/cub sweeping: Our DPW staff cleans off the sidewalks downtown twice a year right before Sani-Sweep comes to town. They sweep or blow the sidewalk dirt into the street so it can be swept up by the Sani-Sweep street sweeper. The DPW staff will also touch up the downtown area a couple of other times throughout the year by sweeping and using blowers and removing the dirt and debris by using hand tools. This work includes removing weeds from any cracks in the sidewalks.

C. PRESIDENTS: Gloria Burr: Halloween went well. There was estimated to be around 400 kids. There is a Women's Expo November 16th and a Craft Show at the Bag Building November 15th and 16th.

7. TREASURER'S REPORT: Shirley Drain

A. TREASURER'S REPORT & COMMENTS: Drain: Books for October are closed and balanced with the bank. All ELF loans are current. Cash balances look good.

B. APPROVAL OF PAYMENT OF BILLS: Guild moved to pay the bills. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Guild, McParland, Moore, Pierce, Burr. MOTION PASSED 6 yes - 1 absent.

8. COMMITTEE REPORTS: Borden's report.

9. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING/PUBLIC HEARING October 14, 2024: Motion by Colburn to accept the October 14, 2024, minutes as printed. Supported by Guild. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.

B. SPECIAL MEETING October 25, 2024: Motion by Colburn to accept the minutes as printed. Supported by Moore. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.

10. NEW BUSINESS

A. APPOINT VILLAGE TREASURER TO A TWO-YEAR TERM: President Burr asked to appoint Shirley Drain as Treasurer. Motion by Guild to accept the appointment. Supported by McParland. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.

B. APPOINT VILLAGE CLERK TO A TWO-YEAR TERM: President Burr asked to appoint Kerri Peterson as Village Clerk. McParland moved to accept the appointment. Supported by Moore. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.

(President Burr presented the oath of office to both Drain and Peterson)

C. CONSIDER DONATION FROM "THE OLD FENCE RIDER MUSEUM" TO THE VILLAGE OF EDMORE: MCC is interested in some things. CMU is coming to tour the museum on 11-14. The attorney has stated that the museum can donate and the village can accept. Table until December meeting.

11. PUBLIC COMMENTS: Stephanie Kanine likes the distance markers around the pond. She also stated that the DPW does a great job removing the leaves.

12. COUNCIL COMMENTS: Burr said that after the Edmore Business Appreciation Dinner, there were leftovers and she fed the DPW lunch the following day. The board thanked Gloria Burr for her time served as Village President.

13. ADJOURNMENT: Moore moved to adjourn. Seconded by Colburn. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.

President Burr adjourned the meeting at 8:00 p.m.

Village President

Approved for Publication

NEXT MEETING: December 09, 2024

Village Clerk