

**EDMORE VILLAGE COUNCIL
REGULAR MEETING
APPROVED JOURNAL OF MINUTES
December 09, 2024**

Exiting President Gloria Burr gave the Oath of Office to newly elected President Chet Guild, Trustee Ron Griswold, Trustee Cristina Pierce, and Trustee Stephanie Kanine on November 20, 2024.

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, December 09, 2024, at 7:00 p.m. by **President Chet Guild**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Kanine, Moore, Guild**. **Absent – Pierce**. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Coon** – Montcalm County Sheriff's Department.
4. **APPROVAL OF THE AGENDA:** **Griswold moved to approve the agenda. Supported by Kanine.**
ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENTAL REPORTS:**
 - A. **POLICE: Deputy Coon** reported there were 104.5 total hours, 25 total investigations, 1 arrest, 10 traffic stops with 10 verbal warnings issued and 0 citations, 85 property inspections, and 10 liquor inspections. Notable activity included on November 20th; a fraud complaint was filed. Deputy Coon will be replaced with a new officer January 1, 2025, for the village. He will finish out any open ordinance violations he has been working on.
 - B. **MANAGER: Mark Borden (Code Enforcement, DPW, DDA): Borden** reported on **COMMITTEES:** The DDA met on 12-3-24. The board was pleased with the tree trimming that took place this year, however, they are disappointed with the planter-pot arrangements and the seeming lack of maintenance over the summer. They do not want to leave the pots out all winter as planned. DDA board set meeting dates for 2025. January 14, March 11, May 13, July 8, September 9, November 11. **CODE ENFORCEMENT ACTIONS:** Update from Deputy Coon on 12-01-24. All but one party has been contacted in regard to your original list. Of the 12 total possible violations provided, 11 have been contacted and either closed, or a plan is in place to remedy the violation. Recent, 319 N Fifth St, 219 N Third St, 114 E Forrest St, 526 E Gilson, 518 E Gilson, 219 S Fifth, and 611 First St. Discussion ensued about 315 S Fifth St. and what is the next step to take to remedy the violation. Borden to contact the attorney to send a letter and continue into court if needed. It has been at least 6 years trying to get something done at this address. **DPW ACTIVITIES:** On December 9th, more hydro excavating was done at 21 locations and all of them were copper pipes. This was in an area that was believed to be probable lead. So far only one location has been found and remedied. Normal fall/winter activities. A DPW staff member resigned in November. Our new DPW staff member, John Johnston, started on 12-9-24. He holds a CDL. Two-year DPW employee Jon King passed his required tests to obtain his water operator's license. Andy will be training Jon in reporting practices for the State. **EDMORE FAMILY DENTISTRY:** Quotes are being obtained to replace/install the pump in our existing lift station. We also asked the attorney's if we can legally transfer it to anyone. We need the original easement to do it.
 - C. **PRESIDENT: Chet Guild:**

- I. **APPOINT PRESIDENT PRO-TEM:** Pro-Tem: Tom Colburn.
 - II. **COMMITTEE ASSIGNMENTS:** Personnel Committee: Colburn, Moore, Guild. Utility Committee: Griswold, Guild, Kanine. Economic Loan Committee: Moore, Shirley Drain, Guild. Ordinance Committee: Colburn, Griswold, Guild. Parks and Recreation Committee: Griswold, Pierce, Kanine. Police Committee: Colburn, Guild, Pierce. Street & Unmotorized Committee: Griswold, Pierce, Kanine.
 - III. **APPOINT TWO COUNCIL MEMBERS TO THE NITA CURTIS BOARD:** Nita Curtis Board: Kanine and Griswold.
 - IV. **BLIGHTED PROPERTY AT 315 S. FIFTH STREET:** Discussion was heard and is recorded above in the manager's report.
7. **TREASURER'S REPORT: Shirley Drain**
- A. **TREASURERS REPORT & COMMENTS: Drain:** Drain reported the books for November are closed and balanced with the bank. All ELF loans are current. Cash balances look great. Water and Equipment funds are doing good. Budget reminder for items to be added to the budget for 2025. Drain suggested new approaches for the alleys south of M-46.
 - B. **APPROVAL OF PAYMENT OF BILLS: Motion by Moore to pay the bills. Seconded by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.**
8. **COMMITTEE REPORTS:** Manager's report.
9. **APPROVAL OF MINUTES:**
- A. **REGULAR COUNCIL MEETING December 09, 2024: Motion by Kanine to accept the November 11, 2024, minutes as printed. Supported by Griswold. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.**
10. **NEW BUSINESS**
- A. **CONSIDER APPLICATION FOR A NEW ON-PREMISES TASTING ROOM PERMIT. NATE AND JAKE'S EATERY. 526 E MAIN STREET EDMORE, MI 48829:** Nate Holmgard spoke to the board about his business venture and what it entailed. It would be essentially a micro-brewery with in-house made only wines & meads. The state requires approval by the local governing body before they issue a Tasting Room Permit. **Motion by Colburn to accept the application for a tasting room permit for Nate and Jake's Eatery at 526 E Main Street, Edmore, MI 48829. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.**
 - B. **CONSIDER DONATION FROM "THE OLD FENCE RIDER MUSEUM" TO THE VILLAGE OF EDMORE:** Motion by Kanine to accept the donation from the "Old Fence Rider Museum. Supported by Griswold. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.
 - C. **REMOVE GLORIA BURR, ADD CHET GUILD AS SIGNATORY FOR ALL VILLAGE BANK ACCOUNTS:** Motion by Colburn to remove Gloria Burr and add Chet Guild as signatory for all Village bank accounts. Supported by Kanine. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.
 - D. **DISCUSS FILLING THE TWO-YEAR TRUSTEE VACANCY. TIMELINE FOR REPLACEMENT. CANDIDATE RECOMMENDATIONS:** President Guild asked for recommendations to fill the 2-year trustee position. **Motion by Kanine to appoint Carla McParland to fill the 2-year trustee position. Seconded by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes - 1 absent.**

E. CONSIDER CHRISTMAS BONUSES FOR THE EDMORE VILLAGE STAFF: Motion by Moore to give a \$225 Christmas bonus to each of the Edmore Village staff. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes – 1 absent.

F. DISCUSS OPTIONS FOR CODE ENFORCEMENT/BLIGHT REMOVAL, 315 S. FIFTH STREET: Discussion took place on options. Borden to contact the attorney.

G. CONSIDER OPTIONS FOR PART-TIME, NON-STAFF, CODE ENFORCEMENT POSITION: Discussion took place on the best course of action. The DPW staff are to report to Borden on the blight issues they see around town. Borden is to go to the magistrate and do what needs to be done to be able to write citations and get a citation book.

H. ARPA FUNDING CONSIDERATIONS: Discussion took place on the ARPA funds we received from Covid era, how it can be used, and where to use it. Motion by Colburn to allow staff to enter into contracts by 12-31-24 for the remaining ARPA funds for needed water and sewer improvements. Supported by Kanine. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes – 1 absent.

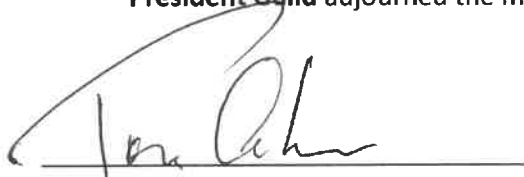
I. SET COUNCIL MEETING DATES FOR 2025: All meetings are on Monday evenings at 7:00pm – Curtis Building. Griswold moved to set the council meeting dates for 2025 as January 13, February 10, March 10, April 14, August 11, September 8, October 13, November 10, December 8, 2025. January 12, February 9, 2026. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, Moore, Guild. MOTION PASSED 5 yes – 1 absent.

11. **PUBLIC COMMENTS:** None.

12. **COUNCIL COMMENTS:** Moore asked who puts the lights on the Christmas tree downtown at Randall's. Nobody knows for sure. Also, something needs done with the lights on the tree outside the entrance to the Curtis Building.

13. **ADJOURNMENT:** Moore moved to adjourn. Supported by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 5 yes - 1 absent.

President Guild adjourned the meeting at 8:15 p.m.



Village President



Village Clerk

Approved for Publication

NEXT MEETING: January 13, 2025