

**EDMORE VILLAGE COUNCIL
REGULAR MEETING
UNAPPROVED JOURNAL OF MINUTES
January 13, 2025**

Clerk Kerri Peterson gave the Oath of Office to newly appointed Trustee Carla McParland on January 13, 2025, before the meeting.

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, January 13, 2025, at 7:00 p.m. by **President Pro-tem Tom Colburn**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Griswold, Kanine, McParland, Moore, Pierce, Colburn**. Absent – **Guild**. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Tester** – Montcalm County Sheriff's Department.
4. **APPROVAL OF THE AGENDA:** **Griswold moved to approve the agenda. Seconded by Moore. VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENTAL REPORTS:**
 - A. **POLICE: Deputy Tester** reported there were 89.5 total hours, 23 total investigations, 1 arrest, 3 traffic stops with 3 verbal warnings issued and 0 citations, 3 cars investigated, 63 property inspections, and 7 liquor inspections. Notable activity included on December 30th the deputy responded to a retail fraud complaint at a business in the 500 block of East Main Street. A 62-year-old Edmore man was arrested on a felony warrant for a parole violation and taken into custody immediately. The man was trespassed from the business several years ago.
 - B. **MANAGER: Mark Borden (Code Enforcement, DPW, DDA): Borden** reported on **COMMITTEES:** The Personnel Committee met on December 27th to discuss staff wages in preparation for the upcoming fiscal year budget. The DDA is scheduled to meet on 1-14-25 to discuss the downtown planter pot arrangements for 2025. **MUSEUM DONATION:** We have a signed agreement between the Village of Edmore and the Museum Board. Alma Abstract will be conducting the title search. **DPW ACTIVITIES:** New staff member John Johnson started on 12-09-24. He is a great addition to the team and catches on quickly. He enjoys working here and plans to stay. Plummer's Environmental completed round 2 of water line inspections. We have now inspected approximately 40% of all locations in town to determine the material type on both sides (public and private) of the curb stop valve. No further lead has been found to date. Several burials at the cemetery. Snow plowing a couple times. Equipment maintenance. Andy has been working on his budget. **EDMORE FAMILY DENTISTRY:** There has been no communication with Edmore Family Dentistry since our December meeting. **CODE ENFORCEMENT:** Deputy Coon has been reassigned and is no longer our assigned deputy for Edmore. Deputy Tester is our new assigned deputy. Deputy Coon has updated Deputy Tester on any violations he was working on while he was assigned to Edmore. Deputy Paulsen sent an emailed update on 315 S Fifth Street. A junk and rubbish citation was issued under the Montcalm County Ordinance. Follow up is to be completed on or around January 5th. This case is being turned over to Deputy Tester. Upon his first shift in Edmore, he will conduct follow-up and issue a second citation if needed within the first few weeks of January. Stivers was ordered to have his vehicle legal and running and if he was unable to do so, he was instructed to park the vehicle somewhere it is out of sight for 'storage'. This is still ongoing.

DEVELOPMENTS: Ryan's Equipment has been issued a zoning permit to build a new 48' x 80' building next to their new office building on Sunset. They plan to start as soon as they get their building permit from the county. **UTILITY RATE INCREASE:** We have an automatic annual rate increase in place for our water and sewer rates. The council can take action to override the increase, select a lower rate or higher rate of increase. Our current rate quarterly for water and sewer is \$196.89. The new rate will be \$203.39 with the automatic increase. This is an increase of \$2.16 per month. Discussion was heard and it was decided to let the increase take place this year. **ARPA FUNDS:** We have contracts in place with several vendors/contractors to do various projects in Edmore. All projects are water or sewer related. We had to commit or allocate the ARPA money by 12-31-2024. The commitments were required to be in the form of signed contracts or quotes for future work. We have until 12-31-2026 to complete the work but we plan to complete the projects in 2025. The projects selected are as follows: Plummer's Environmental: Sewer line inspections and sewer lining, \$35,590.49. Peerless Midwest: Repair or replace the pump for well #3, \$29,962.21. G&D Electric: Install transfer switches and plugs at well #3 and main lift station, \$15,200. Isabella Corporation: Install a new manhole at the south end of 1st Street, \$34,750. RS Technical Services: Update chlorine injection systems at the main wells, \$4763.06. Double K Underground: Lead line water service replacement at 127 S. Second Street, \$6000.00, which was completed on October 31, 2024. We received \$125,265.76 in ARPA funding. The total amount for these contracts is \$125,265.76.

C. PRESIDENT: Pro-tem Tom Colburn: None.

7. TREASURER'S REPORT: Shirley Drain

A. TREASURERS REPORT & COMMENTS: Drain: Drain reported, the books for December 2024 are closed and balanced with the bank. All ELF loans are current. Cash balances look great.

B. APPROVAL OF PAYMENT OF BILLS: Kanine moved to pay the bills. Supported by McParland. ROLL CALL VOTE: YES: Griswold, Kanine, McParland, Moore, Pierce, Colburn. MOTION PASSED 6 yes - 1 absent.

8. COMMITTEE REPORTS: None.

9. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING December 09, 2024: Motion by Griswold to accept the December 09, 2024, minutes as printed. Supported by Moore. VOICE VOTE: ALL YES MOTION PASSED 6-1 absent

10. NEW BUSINESS

A. PUROILS LICENSE RENEWAL APPLICATION: Everything is in order. **Motion by Kanine to accept the PurOils license renewal application. Supported by Griswold. ROLL CALL VOTE: YES: Griswold, Kanine, McParland, Moore, Pierce, Colburn. MOTION PASSED 6 yes - 1 absent.**

B. DISCUSS HOMETOWN HERO BANNER PROGRAM – CONSIDER EXTENSION: Discussion took place. **Motion by Griswold to continue putting up the hometown hero banners for the next 2 years as long as the banners are in good shape and don't need replaced. Seconded by McParland. VOICE VOTE: ALL YES: MOTION PASSED 6-1 absent.**

C. CONSIDER COST OF LIVING INCREASE FOR VILLAGE STAFF: Discussion took place. **McParland moved to accept the recommendation of the Personnel Committee for a 2.5% COLA increase. Seconded by Moore. ROLL CALL VOTE: YES: Griswold, Kanine, McParland, Moore, Pierce, Colburn. MOTION PASSED 6 yes - 1 absent.**

D. SET MEETING DATE FOR THE FY 2025/2026 BUDGET WORKSHOP: The FY 2025/2026 Budget Workshop will be held on February 3, 2025 at 7:00 p.m.

11. **PUBLIC COMMENTS:** None.
12. **COUNCIL COMMENTS:** None.
13. **ADJOURNMENT:** Griswold moved to adjourn. Supported by Moore. **VOICE VOTE: ALL YES: MOTION PASSED 6 yes - 1 absent.**
Pro-tem Colburn adjourned the meeting at 7:35 p.m.

Village President

Village Clerk

Approved for Publication

NEXT MEETING: February 10, 2025